Center on Secondary Education for Students with Autism Spectrum Disorder Secondary School Success Checklist (SSSC) **Team Version** 2013 CSESA



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Secondary School Success Checklist-TEAM

Purpose:

Thanks for your time and interest in learning more about strategies to support your students. As part of the CSESA process, this component is designed to help align your student's needs, the supports staff need and the priorities of your school or district. It is anticipated that this process will take more than one meeting to complete. This is a great opportunity to work through the process of gaining feedback from multiple stakeholders and help integrate instruction, curricula and use of best practices.

The Secondary School Success Checklist (SSSC) is a tool that can be used by students, caregivers and families, and school personnel to help identify priority goals for the student to focus on in an effort to achieve a positive high school experience. The SSSC has two steps that will assist in moving towards goal selection:

- 1. Skill Evaluation: to evaluate needed level support and demonstration of skills across 3 domains: Promoting Responsibility & Independence, Community Engagement, and Self-Management
- 2. Priority Ranking: to determine priority rankings of non-mastered skills, which will help lead to the identification of 3 priority goals

Content: The Secondary School Success Checklist includes <u>3 domains</u>, <u>11 subdomains</u>, and many specific behaviors that are proven to contribute to successful experiences during secondary school as well as to optimize outcomes after high school.

Notes: Content for the Secondary School Success Checklist aligns with the 21st Century Student Outcomes

(http://www.p21.org/storage/documents/P21_Framework_Definitions.pdf). Skills reflected in this document are noted with an *. Content also aligns with the Common Core & Extended Common Core State Standards. Skills reflected in this document are noted with a *.

Acknowledgements: Content has also been adapted from the TEACCH Transition Assessment Profile (T-TAP), OAR Life Journey through Adulthood, Autism Program Environment Rating Scale- Middle/High School version, various adaptive behavior scales, and the Social Skills Checklist (secondary).

Student Name or ID:	Your Name:
Location(s) of Observation:	Date(s) of Completion of Form:
Team Members Contributing to Completion of Checklist:	
Team Member Compiling Checklist Data:	

Instructions: Complete the checklist with team members identified in the PRISM Planning Guide.

Guidelines

- 1. Complete as much of the Skill Evaluation as possible based on current knowledge of the student.
- 2. Observe for 2-3 hours over the course of a school week if additional information is needed.
- 3. Complete the remainder of the <u>Skill Evaluation</u> section based on observations. Work with the whole team (including students and families) if possible.
- 4. Complete the *Priority Rankings* for non-mastered skills (i.e., scores of 0 or 1 in skill evaluation) with the whole team if possible.
- 5. See <u>PRISM Planning Guide</u> to move into goal selection and intervention planning.

Key for Step 1: Skill Evaluation (left column)	Key for Step 2: Priority Ranking (middle column)
0= This is NOT like my student.	0= Not a concern
 My student is not/rarely able to demonstrate this skill with the 	Though the skill is not demonstrated consistently and or
supports I provide to the group	independently, it is not a concern or priority in this environment
1=This is sort of like my student.	1= Minor concern
 My student is able to demonstrate this skill regularly with 	Demonstrating this skill consistently and/or independently would
additional supports (e.g. individual attention, visual information,	be helpful in this environment
additional reminders, adjusted assignment) AND/OR	2= <u>Major concern</u>
 My student is able to demonstrate this skill sporadically with the 	Demonstrating this skill consistently and/or more independently is a
supports I provide to the group.	requirement in this environment.
2=This is very much like my student.	
 My student is able to demonstrate this skill regularly with the 	
supports I provide to the group	
N/O= I have not observed this skill area for my student	
N/A= This skill area is not applicable to my student	



Domain I: Responsibility & Independence

Cuhdomoi	n. Organization				Success Montioring & Notes (e.g. setting, with whom, examples)
Skill Evaluation	n: Organization	Drio	rity Rar	sking	whom, examples)
	O1. Accesses and follows daily schedule				
0 1 2 N/O N/A 0=not like student 2=much like student	Note: Format & length may vary based on student needs (e.g. written, objects, pictures, ipad); student refers to it throughout day	0	1 concern	2	Notes/Examples:
0 1 2 N/O N/A	O2. Uses tools to document assigned work and/or scheduling information Note: Format may vary (e.g planner, calendar, technology, putting information in backpack)	0	1	2	
0 1 2 N/O N/A	O3. Uses organizational system to document work completion Note: Format may vary (e.g. work system, planner, checklist, system to track grades, syllabus)	0	1	2	
0 1 2 N/O N/A	O4. Brings appropriate materials to assigned location Note: Includes bringing home and turning in homework, bringing supplies to class	0	1	2	
0 1 2 N/O N/A	O5. Materials/work space are organized Note: Includes neat paperwork, tidy work space	0	1	2	
0 1 2 N/O N/A	O6. Identifies steps required to complete assigned activities* Note: Includes breaking down larger projects into smaller steps, sequencing steps, listing steps in organizational systems	0	1	2	
0 1 2 N/O N/A	O7. Begins assigned activities within allotted time*	0	1	2	
0 1 2 N/O N/A	O8. Completes assigned activities within allotted time*	0	1	2	
0 1 2 N/O N/A	O9. Returns materials to correct location at the end of activities	0	1	2	
0 1 2 N/O N/A	O10. Arrives at assigned location or activity on time Note: May include within classroom or across school/community	0	1	2	
0 1 2 N/O N/A	O11. Moves to next destination or next activity Note: May include within classroom or across school/community	0	1	2	
0 1 2 N/O N/A	O12. Attends scheduled meetings with work groups, staff, etc.	0	1	□ 2	
0 1 2 N/O N/A	O13. Requests/Initiates meetings with work groups, staff, as appropriate	0	1	2	



	O14. Manages free time appropriately*				
0 1 2 N/O N/A	Note: before, during, after school/work, breaks	0	1	2	
	O15. Other:				
0 1 2 N/O N/A		0	1	2	Success Montioring & Notes (e.g. setting, with
Cooledana	der Desklam Calmina O Caal Catting				whom, examples)
	in: Problem Solving & Goal Setting				whom, examples)
Skill Evaluation	BOA Hard'f'r a comment of the control for any later with		ority Ra		
0 1 2 N/O N/A	PS1. Identifies appropriate person to ask for assistance*	0	□ 1	□ 2	Notes/Evernless
0=not like student 2=much like student	Note: Includes peers, adults, staff		I concern 2		Notes/Examples:
	PCO Coolea halu annumistalu francislantifiad naman	conce			
0 1 2 N/O N/A	PS2. Seeks help appropriately from identified person	0	□ 1	□ 2	
0 1,0	Note: Includes asking for materials/assignments, directions		•	_	•
	PS3. Identifies/defines a problem in structured school/community				
0 1 2 N/O N/A	setting*∻	0	1	2	
	Note: May include challenges that arise in classroom/job site related to				
	tasks, materials, schedule, relationships, etc.				
0 1 2 N/O N/A	PS4. Identifies/defines a problem in an unstructured				
U I Z N/O N/A	school/community setting*+	0	1	2	
	Note: May include challenges that arise in hallways, lunch room, social				
	arenas related to schedule, relationships, group activities				
0 1 2 N/O N/A	PS5. Generates possible solutions to problem*∻	0	□ 1	□ 2	
	PS6. Selects solution after considering possible consequences *+				
0 1 2 N/O N/A	r 30. Selects solution after considering possible consequences	0	1	2	
	PS7. Carries out solutions*♦				
0 1 2 N/O N/A		0	1	2	
	PS8. Identifies goals and related steps required to meet goals*				
0 1 2 N/O N/A	Note: This can be part of coursework/employment, part of transition	0	1	2	
	planning				
	PS9. Makes choices that match identified goals*				
0 1 2 N/O N/A	Note: This may include courses to take, preferred leisure activities	0	1	2	
0 1 2 N/O N/A	PS10. Makes choices that support healthy lifestyle*		□ 1		
U I Z N/U N/A	Note: Related to diet, exercise, substance abuse, personal safety	0	ı	2	
	DO44 Communicates made and shallow to all one of some				
0 1 2 N/O N/A	PS11. Communicates goals and choices to others at appropriate	0	1	□ 2	
_ 1,0 10A	time Note: Includes at IEP/ITP montings			_	
	Note: Includes at IEP/ITP meetings PS12. Other:				
0 1 2 N/O N/A	roiz. Otilei.	0	1	2	
			•	_	



Subdoma	in: Personal Presentation				Success Montioring & Notes (e.g. setting, with whom, examples)
Skill Evaluation 0 1 2 N/O N/A 0=not like student 2=much like student	PP1. Selects age & school/job appropriate clothing and footwear	0	ority Ra 1 concern 2	2	Notes/Examples:
0 1 2 N/O N/A	PP2.Clothes: Demonstrates general cleanliness	0	1	2	
0 1 2 N/O N/A	PP3. Hygiene: Demonstrates grooming of hair, teeth, nails, and skin (e.g. shaving, brushing teeth)	0	1	2	
0 1 2 N/O N/A	PP4. Physical Wellness: Demonstrates behavior that supports a healthy lifestyle (e.g. choosing healthy snacks/lunch, participating in exercise during PE/sports)	0	1	2	
0 1 2 N/O N/A	PP5. Demonstrates environment-appropriate behavior related to sexuality/sexual health Note: Includes touching of self/others, respecting personal space	0	1	2	
0 1 2 N/O N/A	PP6. Demonstrates age & environment appropriate behavior related to bodily functions Note: Includes spitting, passing gas, belching, picking nose	0	1	2	
0 1 2 N/O N/A	PP7. Demonstrates appropriate table manners Note: Includes chewing with mouth closed, use of utensils	0	1	2	
0 1 2 N/O N/A	PP8. Washes hands after using restroom and/or before food preparation or consumption	0	1	2	
0 1 2 N/O N/A	PP9. Other:	0	1	2	



Domain II: Community Engagement

Skill Evaluation	nin: Conversation	Prio Ran	king		Success Montioring & Notes (e.g. setting, with whom, examples)
0 1 2 N/O N/A 0=not like student 2=much like student	CV1. Initiates conversation when appropriate * Note: All items in this subdomain may include use of AAC or other communication devices/forms		1 concern jor concer	2 n	
0 1 2 N/O N/A	CV2. Asks on-topic questions during conversation exchange *	0	1	2	
0 1 2 N/O N/A	CV3. Responds to questions during conversation exchange +	0	1	2	
0 1 2 N/O N/A	CV4. Makes comments related to topic *	0	1	2	
0 1 2 N/O N/A	CV5. Takes turns during conversation ♦	0	1	2	
0 1 2 N/O N/A	CV6. Listens to others during conversation	0	1	2	
0 1 2 N/O N/A	CV7. Maintains appropriate proximity to conversation partner+	0	□ 1	2	
0 1 2 N/O N/A	CV8. Looks in direction of speaker	0	1	2	
0 1 2 N/O N/A	CV9. Selects age & environment appropriate conversation topics +	0	1	2	
0 1 2 N/O N/A	CV10. Ends conversation appropriately Note: May include using a closing phrase, saying good-bye	0	1	2	
0 1 2 N/O N/A	CV11. Other:	0	1	□ 2	



Subdoma Skill Evaluation	Subdomain: Other Interpersonal Communication Skill Evaluation Priority Ranking				Success Montioring & Notes (e.g. setting, with whom, examples)
0 1 2 N/O N/A 0=not like student 2=much like student	IC1. Matches voice volume, tone, tempo to environment/situation		☐ 1 concern jor conce	□ 2 rn	
0 1 2 N/O N/A	IC2. Requests needed materials Note: All items in this subdomain may include use of AAC or other communication devices/forms; Includes ordering lunch	0	1	2	
0 1 2 N/O N/A	IC3. Requests clarifying information when necessary Note: Includes asking for additional instruction, repeating of information	0	1	2	
0 1 2 N/O N/A	IC4. Requests assistance around needs related to physical/emotional well being (e.g. asking to go to school nurse, asking to speak to counselor)	0	1	2	
0 1 2 N/O N/A	IC5. Excuses self when appropriate	0	1	2	
0 1 2 N/O N/A	IC6. Greets others when appropriate	0	1	2	
0 1 2 N/O N/A	IC7. Introduces self when appropriate	0	1	2	
0 1 2 N/O N/A	IC8. Compliments others as appropriate	0	1	2	
0 1 2 N/O N/A	IC9. Tells staff about necessary accommodations/ modifications to complete school or work tasks	0	1	2	
0 1 2 N/O N/A	IC10. Appropriately communicates refusals	0	1	2	
0 1 2 N/O N/A	IC11. Invites others to join activity when appropriate	0	1	2	
0 1 2 N/O N/A	IC12. Other:	0	1	2	



					Success Montioring & Notes (e.g. setting, with whom, examples)
Subdomai	n: Recognizing Emotions	7 - 7 - 7			
Skill Evaluation	in Recognizing Emotions	Priori	ity Rank	ing	
	RE1. Identifies emotions in self				
0 1 2 N/O N/A 0=not like student	Note: May include communicating feelings to others (e.g. speaking,	0	1	2	
2=much like student	selecting from visual field, use of AAC)		concern ijor concer	n	
	RE2. Seeks support from other when emotions are overwhelming				
0 1 2 N/O N/A	(e.g. sad, depressed, anxious, worried, angry)	0	1	2	
	RE3. Identifies emotions in others				
0 1 2 N/O N/A	Note: May include communicating feelings of others (e.g. speaking,	0	1	2	
	selecting from visual field, use of AAC)				
	RE4. Apologizes if necessary				
0 1 2 N/O N/A		0	1	2	
					<u> </u>
0 1 2 N/O N/A	RE5. Demonstrates sympathy for others when sad/upset	0	□ 1	□ 2	
U I Z N/O N/A		U	1	2	
	DEO O manufalata and manufalan and l'anna a l'anna a l'anna				
0 1 2 N/O N/A	RE6. Congratulates others when something good happens	0	□ 1	□ 2	
0 1 2 100 10/A			'	_	
	RE7. Appropriately communicates negative feelings to others				
0 1 2 N/O N/A	RE7. Appropriately communicates negative reenings to others	0	1	2	
			•	_	
	RE7. Other:				
0 1 2 N/O N/A	INET. Other.	0	1	2	
Cubdomain	Cooperation				Success Montioring & Notes (e.g. setting, with
Subuomam	a: Cooperation				whom, examples)
					- ,
0 1 2 N/O N/A	CP1.Offers and provides assistance to peers/staff as needed* *				
0=not like student		0 0=no	1 concern	2	
2=much like student		2=ma	jor concer		
0 1 2 N/O N/A	CP2. Contributes to group interaction/group project as necessary* *				
U I Z N/U N/A		0	1	2	
	CP3. Listens to group members*∻				
0 1 2 N/O N/A		0	1	2	
	CP2. Contributes to group interaction/group project as necessary*				
0 1 2 N/O N/A		0	1	2	



0 1 2 N/O N/A	CP3. Listens to group members*∻	0	1		
O I Z N/O N/A		U	1	2	
	CP4. Adapts to group rules/assignments/decisions				
0 1 2 N/O N/A		0	1	2	
	CP5. Other:				
0 1 2 N/O N/A		0	1	2	

		Subdomain: Understanding of school/community culture Skill Evaluation Priority Ranking			examples)
0 1 2 N/O N/A 0=not like student	US1. Uses and/or understands common school/community terms Note: May include terms used for campus locations (e.g. "the quad") or activities		1 concern jor concer	2 n	Notes/Examples:
	US2. Responds appropriately to authority figures across environments + Note: May include principal, employer, teacher, tutor, etc.	0	1	2	
0 4 0	US3. Follows school rules and routines Note: Includes raising hand, waiting to be addressed, answering questions	0	1	2	
	US4. Avoids risks in school/community settings <i>♦</i> Note: Includes recognizing dangerous situations (e.g. fire, chemical spill, unsafe work environment) and avoiding/leaving	0	1	2	
0 1 2 N/O N/A	US5. Navigates physical environments on campus Note: Includes knowing locations to avoid on campus, knows where to stay during lunch	0	1	2	
0 1 2 N/O N/A	US6. Navigates physical environments in community Note: Includes accessing transportation (e.g. walking, taking bus, calling for shuttle)	0	1	2	
0 1 2 N/O N/A	US7.Participates with peers in social media sites as appropriate Note: May include interacting on school Facebook site	0	1	2	
0 1 2 N/O N/A	US8.Other:	0	1	□ 2	



C Domain III: Self-Management

Success Montioring & Notes (e.g. setting, with whom, **Subdomain: Self-Regulation of Emotion & Behavior** examples) **Skill Evaluation Priority Ranking** SR1. Engages in self-calming and coping strategies when needed 0 1 2 N/O N/A 0 1 Note: May include requesting to leave or take a break Notes/Examples: 0=not like student 0=no concern 2=much like student 2=major concern SR2. Engages in instruction around learning and/or practicing 0 1 2 N/O N/A 0 1 2 coping skills SR3. Tolerates sensory stimuli in environment 0 1 2 N/O N/A 1 Note: May include staying calm, using appropriate coping strategies (e.g. ear plug, breathing), maintaining attention to task SR4. Tolerates peers/colleagues in work space 0 1 2 N/O N/A Note: May include staying calm, using appropriate coping strategies (e.g. 0 1 2 ear plug, breathing), maintaining attention to task SR5. Manages aggressive behavior towards self 0 1 2 N/O N/A 1 2 Note: May include using calming or coping strategies, SR6. Manages aggressive behavior towards others 0 1 2 N/O N/A 2 1 Note: May include using calming or coping strategies, requesting break, 0 disengaging with peer/adult SR7. Interacts with/uses materials appropriately 0 1 2 N/O N/A Note: Refrains from breaking/damaging 1 2 SR8. Manages fears/phobias П 0 1 2 N/O N/A 0 1 2 Note: Fears/phobias do not interfere with productivity, attention to activity, interactions with others SR9. Manages repetitive/ritualistic behavior 0 1 2 N/O N/A 0 2 Note: Repetitive behavior does not interfere with productivity, attention to activity, interactions with others SR10. Demonstrates appropriate frequency of classroom П П 0 1 2 N/O N/A 0 1 2 participation Note: May include both under and over-participation SR11. Remains in assigned locations for duration of activities 0 1 2 N/O N/A 0 1 2 SR12. Other: 0 1 2 N/O N/A 0 1 2



					Success Montioring & Notes (e.g. setting, with whom,
Subdoma	in: Flexibility				examples)
Skill Evaluation		Prior	ity Rank	kina	
	F1. Responds appropriately to changes in schedule or routine*				
0 1 2 N/O N/A	The state of the second	0	1	2	Notes/Examples:
0=not like student 2=much like student			concern jor concer	'n	
	F2. Responds appropriately to making mistakes*				
0 1 2 N/O N/A		0	1	2	
	F3. Responds appropriately to mistakes of others				
0 1 2 N/O N/A	E4 Decreade convenietaly to feedback from concerns nears	0	<u>1</u>	2	
0 1 2 N/O N/A	F4. Responds appropriately to feedback from supervisors, peers, staff*	0	1	2	
0 1,0 .,,.	Stait"	J	'	_	
	EF Continues to the when took is difficulty				
0 1 2 N/O N/A	F5. Continues to try when task is difficult*	0	1	□ 2	
	FC Impress others or cityations when appropriate*		<u> </u>		
0 1 2 N/O N/A	F6. Ignores others or situations when appropriate*	0	1	2	
	F7. Disengages from activity when end is indicated				
0 1 2 N/O N/A	17. Discingages from activity when that is indicated	0	1	2	
	F8. Other:				
0 1 2 N/O N/A	1 of other.	0	1	2	
Subdomai	n: Self- Monitoring				Notes/Examples:
					110100/ Exampleo.
0 1 2 N/O N/A	SM1. Can identify/label own behavior	0	□ 1	□ 2	
0=not like student	Note: May include discussing it, accurately reporting it	-	concern	_	
2=much like student	CMO Manitana and records and behavior accountable		jor concer		
0 1 2 N/O N/A	SM2. Monitors and records own behavior accurately	0	1	2	
0 1,0 .,,,	Note: May include keeping track of grades/assignments, or tracking	J	'	_	
	behavior such as stereotyped behavior, academic behavior, emotional				
	states				
0 1 2 N/O N/A	SM3. Evaluates own behavior accurately	0	1	□ 2	
O I Z NOWA	Note: May include comparing recorded data to established goals or	U	'	_	
	standards to determine status of job/behavior				
0 1 2 N/O N/A	SM4. Alters behavior based on evaluation and/or feedback from	0	1	2	
O I Z IN/O IN/A	others	U	1	2	
	SM5.Other:				
0 1 2 N/O N/A		0	1	2	